



INNOVATIVE: Journal Of Social Science Research

Volume 3 Nomor 6 Tahun 2023 Page 7778-7786

E-ISSN 2807-4238 and P-ISSN 2807-4246

Website: <https://j-innovative.org/index.php/Innovative>

Effectiveness Of Program Monitoring & Evaluation Reporting Development In The Development Administration Section Deli Serdang Regency's Office

Marpirah Metuah^{1✉}, Juliana Nasution²

Sharia Accounting, State Islamic University of North Sumatra

Email: marpirahmetuah23@gmail.com^{1✉}

Abstrak

Monitoring dan Evaluasi yaitu dua kegiatan yang saling terpadu dalam rangka pengendalian suatu program. Walaupun kegiatan tersebut dari satu kesatuan kegiatan, namun Monitoring dan Evaluasi memiliki arah focus yang berbeda antara keduanya. Sehingga dalam pelaksanaan kegiatan tersebut dituntut supaya lebih efektif. Pada bagian administrasi pembangunan Kantor Bupati Deli Serdang yang bergerak pada sub bagian evaluasi masih memiliki permasalahan terhadap system yang berjalan yaitu seperti keterlambatan waktu pelaporan, penyusunan tidak sesuai dengan format dan kurangnya disiplin pegawai. Oleh sebab itu efektifitas pelaporan monitoring dan evaluasi harus lebih ditingkatkan. Adapun analisis data yang digunakan yaitu analisis data kualitatif dengan metode penelitian deskriptif dan metode penelitian ini dilakukan secara pengamatan supaya mendapat kejelasan terhadap suatu permasalahan tertentu. Adapun hasil dari penelitian yaitu efektifitas pelaporan monitoring dan evaluasi program pembangunan pada bagian administrasi pembangunan Kantor Bupati Deli Serdang, berdasarkan kriteria-kriteria keefektifan organisasi menurut John P Campnell bisa disebut kurang efektif.

Kata Kunci : *Efektifitas, Monitoring, Evaluasi Program*

Copyright@Marpirah Metuah, Juliana Nasution

Abstract

Monitoring and Evaluation are two activities that are integrated with each other in the context of controlling a program. Even though these activities are part of one unit of activity, Monitoring and Evaluation have different focus directions between the two. So that the implementation of these activities is required to be more effective. In the administration section of the construction of the Deli Serdang Regent's Office, which operates in the evaluation sub-section, there are still problems with the running system, such as delays in reporting times, preparation not following the format and lack of employee discipline. Therefore, the effectiveness of monitoring and evaluation reporting must be further improved. The data analysis used is qualitative data analysis using descriptive research methods and this research method is carried out observationally in order to get clarity on a particular problem. The results of the research, namely the effectiveness of reporting on monitoring and evaluation of development programs in the development administration section of the Deli Serdang Regent's Office, based on the criteria for organizational effectiveness according to John P Campnell, can be said to be less effective.

Keywords: *Effectiveness, Monitoring, Program Evaluation*

INTRODUCTION

Monitoring and evaluation is one way to find out deficiencies, weaknesses and strengths in terms of planning and an activity/program. Therefore, by looking at the large importance of monitoring and evaluation, it is deemed necessary to have a guideline that serves as a guide and reference for the administration section for the construction of the Deli Serdang Regent's office to carry out tasks and functions in planning, monitoring and evaluating an activity. With these guidelines, it is hoped that the objectives and results of implementing monitoring and evaluation activities can be achieved well. Monitoring, control and evaluation are needed to know and guarantee the progress of a program or service activity, and to assess the final results of a program or service activity.

Monitoring and evaluation in development implementation requires data and information that is timely, accurate, relevant and complete. Monitoring activities are needed

to record developments in development implementation conditions, continuously monitor the process and progress of policy implementation, identify problems and deviations that arise, formulate solutions to problems, and make regular progress reports within a short period of time.

In the context of implementing Government Regulation Number 8 of 2008 concerning Stages, Procedures for Preparing, Controlling and Evaluating the Implementation of Regional Development Planning, it is deemed necessary to have a monitoring and evaluation reporting information system in an effort to improve the operational quality of a program and make an important contribution in guiding policy makers at all strata. government organization. The Monitoring and Evaluation Reporting System for Development Implementation, especially for programs and activities outlined in planning documents, needs to be developed to be more useful for development management. Improving the reporting mechanism for monitoring and evaluating development implementation directly requires its fulfillment. quality planning documents so they can be evaluated.

Effectiveness according to Mardiasmo (2009) is the achievement of policy goals or targets (results). Effectiveness is the relationship between output and the goals to be achieved (Waney et al., 2018). An activity is said to be effective if it achieves predetermined goals and targets.

The administration section for the construction of the Deli Serdang Regent's office which operates in the evaluation sub-section, where the system running inside still has several problems, especially in the field of quarterly evaluation, still has obstacles such as gaps in reporting time exceeding 3 months, the reporting preparation system is still not in accordance with the format, the employees Those who work still lack discipline in preparing quarterly reports so that evaluation of quarterly reports is still not effective and efficient. So it's needed. a method that is expected to be able to improve the quality of quarterly evaluation information work in the development administration office.

Monitoring and evaluation reports are basically routine reports made by SKPD every three months every year. Any delay in preparing the report can have an impact on the preparation of the report in the following quarter. Therefore, discipline is needed in

preparing monitoring and evaluation reports in each SKPD so that the information needed in the reports can become a basis for the city government in making effective decisions to resolve development activity problems in Deli Serdang Regency.

RESEARCH METHODS

Research Type

The method used in this research is descriptive qualitative. namely, describing the effectiveness of reporting on monitoring and evaluation of development programs that takes place at the research locus by collecting facts, analyzing what is contained in these facts, and then concluding what monitoring and evaluation reporting on development programs looks like in the development administration section of the Deli Serdang Regent's office.

Data source

This research utilizes secondary data sources, namely those collected from existing documents, both in the form of reports and other formal documents. Data collection can be done in various sources and ways. According to Lofland and Lofland as quoted by Lexi 1. Moeleong (2013), the main data source in qualitative research is words and actions, the rest is additional data such as documents and so on.

Data analysis

In this research regarding the Effectiveness of the Development Program Reporting System in the Development Administration Section of Deli Serdang Regency, researchers used qualitative data analysis techniques. In carrying out research data analysis. refers to several stages described by Miles and Huberman (2007) which consist of several stages, namely collecting information, reducing data, presenting data, and drawing conclusions.

RESULTS AND DISCUSSION

Research result

Implementation of reporting and evaluation of development programs in the administration section for the construction of the Deli Serdang Regent's office is an activity related to the entire system of government administration activities in Deli Serdang Regency. This activity is a form of reporting and evaluation carried out periodically on the implementation of various programs which are a form of policy carried out by the regional government.

The research results and discussion in this research use the theory according to John P regarding organizational effectiveness which consists of 5 variables, namely the first variable, namely productivity. Then the second variable is control, the third variable is planning and goal setting, the fourth variable is stability, and the fifth variable is the value of human resources.

Productivity is one of the ultimate goals of establishing an organization, namely how the organization can provide the greatest possible benefits for its employees or human supporters. In measuring the effectiveness of monitoring and evaluation reporting productivity, one of the benchmarks is that in terms of the quality of the report, it can be said to be less effective because the monitoring and evaluation reports from SKPDs that are submitted to the Development Administration section have a non-uniform format. Even though every quarter the Development Administration Department completes a letter requesting a monitoring and evaluation report with a format, there are still SKPDs that send a different format so that the input process by staff experiences difficulties and impacts the length of time for compiling the overall money report.

"Staff preparing monitoring and evaluation reports in the Development Administration Section quite often report that there is a lack of uniformity in the format received from SKPD. They still use the old format. Even though the development administration in collaboration with the Planning and Development Agency (Bapedda) has carried out socialization on the uniformity of the money format." So the effectiveness of monitoring and evaluation reporting in terms of productivity is still less effective.

The second variable is control, namely the process of regulating organizational activities so that they remain consistent with the expectations that have been built into plans,

targets and work standards. The process carried out by the development administration to make reporting more effective has been maximized, but the obstacles lie in the SKPD itself. The development administration section has carried out direct review activities, to ensure that the data received is in accordance with the data sent. So it can be concluded that the Development Administration Section has made various efforts to control monitoring and evaluation reports and monitoring and evaluation activities so that it can be concluded that the control criteria have been effective.

The third variable is planning and goal setting, in the Development Administration section, especially in monitoring and evaluation reporting activities, which have been effective. Based on the Development Administration Section, it shows that at the beginning of the activity year the Head of the Development Administration Section and his staff held a meeting to discuss plans, objectives and activities that would be carried out in the coming year. From the results, the Development Administration Section carried out various methods to achieve its goals. Activity planning has been carried out well, as have the strategic steps that will be taken to achieve the goals. Including, steps to anticipate obstacles that often occur in the monitoring and evaluation reporting process.

The fourth variable is that sometimes a report from SKPD is different from one quarter to the next. This has an impact on the re-inputting process carried out by staff, so that the time needed to complete the report becomes longer. The result is that the stability of the reports submitted has not been effective.

Then the last variable is the value of human resources. In the Development Administration section, the number of employees is sufficient for human resource needs to achieve effectiveness in monitoring and evaluation reporting. This number is able to offset the large number of SKPDs in Deli Serdang Regency if activities related to money reporting are to be carried out, such as sending report requests, inputting processes, collecting reports, and field inspection activities. However, based on observations, staff in the Development Administration section still lack initiative in carrying out their duties and responsibilities. Therefore it is necessary to encourage motivation at work.

Discussion

Reporting on program monitoring and evaluation in the Development Administration Section of the Deli Serdang Regent's Office, the author uses John P's theory regarding measuring organizational effectiveness, namely control productivity, planning & goal setting,

stability and value of human resources.

According to Herjanto (2008). Productivity is a measure that states how well resources are managed and utilized to achieve optimal results. According to the National Productivity Council in Harbani Pasolong (2010), productivity is a mental attitude that always tries and has the view that the quality of life today (must be) better than yesterday, and tomorrow better than today. In measuring the effectiveness of monitoring and evaluation reporting productivity, the author uses three indicators as explained by Simamora (2010). There are 3 measurements of the factors used in measuring work productivity. includes: quantity of work. quality of work and timeliness Effectiveness The productivity of monitoring and evaluation reporting in the Development Administration section of the Deli Serdang Regent's Office cannot yet be said to be effective.

Furthermore, regarding control, control is a systematic process of managing organizational activities so that they remain consistent with the expectations that have been built into plans, targets and performance standards. To control an organization effectively requires information regarding performance standards and actions taken to correct deviations that occur. The performance standard in monitoring and evaluation reporting is an accurate report, which is in accordance with existing data. In reporting activities, to ensure the accuracy of monitoring and evaluation reports received from SKPDs, the Development Administration section conducts direct inspection activities. to ensure that the data received is in accordance with the data sent, as well as as a form of follow-up if in the report submitted there are obstacles in the process of completing a development activity.

Furthermore, planning and setting goals, objectives and plans have become common concepts in our society. A goal is a desired state in the future that an organization hopes to realize. This goal is important because the organization was founded for a specific purpose and goals are created to define and state that purpose. A plan is a blueprint for achieving goals and details the allocation of resources, schedules, tasks and other actions required. The Development Administration Section, especially in monitoring and evaluation reporting activities, carries out several planning stages in the implementation of its activities, namely setting goals and formulating the current situation with activities such as sending report request letters at the end of each quarter to SKPD, providing e-mail facilities to facilitate the sending process reports and inputting reports, and the last activity is collecting reports.

Then stability, stability is the maintenance of structure, function and resources over

time, especially during difficult periods. Based on the results of research regarding the stability of money reporting in the Development Administration section of the Deli Serdang Regent's Office, it can be seen that sometimes a report from SKPD is different from one quarter to the next. This has an impact on the re-input process carried out by staff. Due to the re-input process, the time required to complete the report is longer so that reporting electivity in terms of stability is still less effective.

Then the last one is the value of human resources. Human Resources in an organization are very important. Where human resources are really needed in an organization for the progress of the organization. Human Resources. in an organization is a very important determinant of the effectiveness of activities within the organization.

CONCLUSION

The conclusion from this research is that the development in the Development Administration section of the Deli Serdang Regent's Office is that productivity, stability and value of human resources are not yet effective, while the control variables can be said to be effective. The cause of this ineffectiveness is due to a lack of motivation in working as well as external factors, namely the slowness of the SKPD in reporting its reports, so it is recommended to prepare SOPs (Standard Operating Procedures), especially regarding the stages and deadlines for submitting monitoring and evaluation reports on the results of each SKPD's development activities. quarterly, optimize every available resource, both human resources and other facilities so that reporting can run smoothly and sustainably, then the Development Administration Section in collaboration with Bappeda holds socialization on monitoring and evaluation reporting every year. This aims to standardize, introduce and teach how to fill out report formats, and the final suggestion from the author is that reporting on monitoring and evaluation of development programs in the Development Administration Section of the Deli Serdang Regent's Office should use an online system, so that there will be no more uniform reporting formats so that it is more effective existing monitoring and evaluation reporting process.

REFERENCES

- Bagian Administrasi Pembangunan. (2022). Tentang Bagian Administrasi Pembangunan pada tanggal 20 Agustus pada <https://sctda.belitung.go.id/bag>.
- Bintoro, Tjokroamidjojo. (1995). *Pengantar Administrasi Pembangunan*. Jakarta: LP3ES.

- Henry Simamora. 2010. *Manajemen Sumber Daya Manusia*. Jakarta: Gramedia.
- Miles, Matthew B, Amichael Huberman 2007. *Analisis Data Kualitatif Buku Sumber tentang Metode-Metode Baru*. Jakarta: Universitas Indonesia.
- Moleong, Lexy J. 2013. *Metode Penelitian Kualitatif. Edisi Revisi*. Bandung: PT. Remaja karya.
- Rahayu, F. D., & Ramdani, D. (2021). *Analisis Efektivitas Realisasi Anggaran Belanja Daerah Pada Setda Kota Magelang Bagian Administrasi Pembangunan*. JPEK (Jurnal Pendidikan Ekonomi dan Kewirausahaan), 5(1), 129-140.
- Siagian, Sondang 2005. *Efektivitas Organisasi Perusahaan*. Jakarta: Erlangga.
- Sulfiani, A. N. M., & Ulfa, U. (2018, December). *Pelaksanaan Pelaporan Monitoring dan Evaluasi Program di Bagian Administrasi Pembangunan Sekretariat Daerah Kota Palopo*. In Seminar Nasional Hasil Penelitian & Pengabdian Kepada Masyarakat (SNP2M) (Vol. 3, No. 1).